

## Overview



### Medical Coding Project Manager - Remote

Aviacode is looking for a highly motivated Coding Project Manager of Facility services to join our team. This position reports to the Senior Coding Manager. The Coding Project Manager works directly with the coding team ensuring the coders consistently follow all industry and client-specific guidelines as well as meeting the quality and coding turn-around times as dictated by the contract with the client.

## Responsibilities

- Onboard new clients following established processing, collaborating with the appropriate functions to ensure a successful launch
- Manage work queues and ensure they are clear, encounters are in right status, and provides feedback to Senior Coding Manager as appropriate
- Manage coder schedules on project
- Monthly metric/other reporting as agreed to with management
- Review of client piece reporting vs. employee reported pieces
- Assist in QA in select situations and perform some coding production work as needed

## Qualifications

- AHIMA or AAPC medical coding certification required
- More than five (5) years' experience in Facility Coding, supervisory experience preferred
- Ability to accurately review and assign all ICD/CPT/HCPCS and modifiers for facility Outpatient Services and ICD-10-CM and PCS for facility Inpatient Services
- Experience working in Cerner, Meditech, Paragon EMR systems preferred
- Knowledge of medical terminology, pharmacology, pathophysiology, and Anatomy and Physiology
- Knowledge of pertinent reimbursement systems, including, but not limited to, OPPI, IPPS, APC, APR-DRG, MS-DRG
- Possess strong leadership qualities of integrity, the ability to motivate others and the ability to promote quality
- This is a client facing role. Individual must have the ability to present and communicate with varying levels of client's management team
- Strong interpersonal skills are a must
- Ability to work remotely and be a self starter
- Ability to train and mentor coders on various client projects and various specialties
- Ability to interpret and apply industry and client specific coding rules and guidelines
- Understanding of medical records content, format and other pertinent procedures
- Proficient in Microsoft Excel and Outlook

Apply Here: <https://www.click2apply.net/k5k2P1COW85aCr7NS2wLK>

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